



IndiaFirst Life Insurance Company Limited

CIN: U66010MH2008PLC183679

12th and 13th Floor, North C wing, Tower 4, Nesco IT Park, Western Express Highway,
Goregaon East, Mumbai 400063 Tel No. +91 22 6165 8700 Fax no. +91 22 6857 0600

Website: www.indiafirstlife.com

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

(In terms of Schedule IV (Section 149 (8) of the Companies Act, 2013 and Regulation 62 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 of the Listing Regulations, 2015)

Background:

The Listing Regulation requires listed companies to conduct familiarisation programme for the Independent Directors so as to familiarize them with the company, their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc. The Company facilitates the members of its Board to familiarise themselves with the industry and its operations.

Further, listed companies are required to disseminate information pertaining to familiarization imparted to Independent Directors on its website, as prescribed under Regulation 46 (2) of SEBI LODR.

Familiarization Programme for Independent Directors:

The Company believes in planned orientation and training program for the Independent Directors of the Company to understand and get updated on the business and operations of the Company and nature of the industry in which the Company operates.

The Independent Directors are kept aware and are being regularly updated by the Company, as and when required, about the changes in the regulatory framework and their role, responsibility and duties.

The Company also on regular business familiarize Independent Directors on following:

1. Company operations
2. Business strategy
3. Review of Strategic Investments
4. Market Condition
5. Business opportunities
6. Internal control processes
7. Governance Framework
8. Changes in the regulatory framework and business environment having an impact on the Company



Further the updates are regularly given at Board and its Committee Meetings where it is discussed with Management team in detail. The Board and its Committee Members are also informed about further developments through E-mails etc.

During the Financial year 2023 -24, about 6 hours were spent by all Independent Directors of the Company for attending familiarisation programmes aggregating to almost 62 hours were spent in apprising the Independent Directors on the above matters. The Directors have complete access to the information of the Company as and when required by them.

Thus the Company follows appropriate mechanism to familiarize Independent Directors about the corporate affairs and industry practices.



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The Company believes in planned orientation and training program for the Independent Directors of the Company to understand and get updated on the business and operations of the Company and nature of the industry in which the Company operates.

The Independent Directors are kept aware and are being regularly updated by the Company, as and when required, about the changes in the regulatory framework and their role, responsibility and duties.

The Company also on regular business familiarize Independent Directors on following:

1. Company operations
2. Business strategy
3. Review of Strategic Investments
4. Market Condition
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Further the updates are regularly given at Board and its Committee Meetings where it is discussed with Management team in detail. The Board and its Committee Members are also informed about further developments through E-mails etc.

During the Financial year 2022 -23, about 8 hours were spent by all Independent Directors of the Company for attending familiarisation programmes aggregating to almost 56 hours were spent in apprising the Independent Directors on the above matters. The Directors have complete access to the information of the Company as and when required by them.

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The Independent Directors are kept aware and are being regularly updated by the Company, as and when required, about the changes in the regulatory framework and their role, responsibility and duties.

The Company also on regular business familiarize Independent Directors on following:

9. Company operations
10. Business strategy
11. Review of Strategic Investments
12. Market Condition
13. Business opportunities
14. Internal control processes
15. Governance Framework
16. Changes in the regulatory framework and business environment having an impact on the Company



Further the updates are regularly given at Board and its Committee Meetings where it is discussed with Management team in detail. The Board and its Committee Members are also informed about further developments through E-mails etc.

During the Financial year 2021 -22, about 8 hours were spent by all Independent Directors of the Company for attending familiarisation programmes aggregating to almost 48 hours were spent in apprising the Independent Directors on the above matters. The Directors have complete access to the information of the Company as and when required by them.

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The Company also on regular business familiarize Independent Directors on following:

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2. Business strategy
3. Review of Strategic Investments
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Further the updates are regularly given at Board and its Committee Meetings where it is discussed with Management team in detail. The Board and its Committee Members are also informed about further developments through E-mails etc.

During the Financial year 2020 -21, about 5 hours were spent by all Independent Directors of the Company for attending familiarisation programmes aggregating to almost 40 hours were spent in apprising the Independent Directors on the above matters. The Directors have complete access to the information of the Company as and when required by them.

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The Independent Directors are kept aware and are being regularly updated by the Company, as and when required, about the changes in the regulatory framework and their role, responsibility and duties.

The Company also on regular business familiarize Independent Directors on following:

1. Company operations
2. Business strategy
3. Review of Strategic Investments
4. Market Condition
5. Business opportunities
6. Internal control processes
7. Governance Framework
8. Changes in the regulatory framework and business environment having an impact on the Company



Further the updates are regularly given at Board and its Committee Meetings where it is discussed with Management team in detail. The Board and its Committee Members are also informed about further developments through E-mails etc.

During the Financial year 2019 -20, about 8 hours were spent by all Independent Directors of the Company for attending familiarisation programmes aggregating to almost 35 hours were spent in apprising the Independent Directors on the above matters. The Directors have complete access to the information of the Company as and when required by them.

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The Company also on regular business familiarize Independent Directors on following:

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5. Business opportunities
6. Internal control processes
7. Governance Framework
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Further the updates are regularly given at Board and its Committee Meetings where it is discussed with Management team in detail. The Board and its Committee Members are also informed about further developments through E-mails etc.

During the Financial year 2018 -19, about 12 hours were spent by all Independent Directors of the Company for attending familiarisation programmes aggregating to almost 27 hours were spent in apprising the Independent Directors on the above matters. The Directors have complete access to the information of the Company as and when required by them.

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Further the updates are regularly given at Board and its Committee Meetings where it is discussed with Management team in detail. The Board and its Committee Members are also informed about further developments through E-mails etc.

During the Financial year 2017 -18, in an aggregate almost 15 hours were spent in apprising the Independent Directors on the above matters. The Directors have complete access to the information of the Company as and when required by them.

Thus the Company follows appropriate mechanism to familiarize Independent Directors about the corporate affairs and industry practices.
